

Position Opening

We are looking for two instructors (non-tenured) who are native speakers of English to work for the Faculty of Global and Media Studies at the University of Nagasaki, Siebold.

1. Position: English instructor (non-tenured)
2. Number of positions: Two
3. Area of Specialization: TESOL or related fields
4. Classes:
Oral Communication, Presentation, Debate, Academic Writing, International Seminar, etc.
5. Major Duties:
 - 1) Teaching nine classes per week (Average number of classes of spring and fall semesters. Each class lasts 90 minutes.)
 - 2) Additional support to students in the office
 - 3) Participating in the joint staff project of making English teaching materials
 - 4) Carrying out other duties temporarily assigned by the university and/or the faculty
6. Employment Period: April 1, 2018 to March 31, 2019
(Although the term of employment ends on March 31, 2019, the contract is renewable twice, which is subject to mutual agreement between the employee and the university.)
7. Remuneration and Other Benefits:
 - 1) Remuneration: Approximately 4,600,000 yen per year (before tax withdrawal)
 - 2) One-way travel allowance to Nagasaki up to 300,000 yen. After appropriate documents being submitted, the university will decide how much the newly-appointed English instructor is entitled to receive.
 - 3) Housing: Upon request, a modern university apartment will be provided at about 30,000 yen (4LDK: Four rooms with kitchen and bathroom)
 - 4) Research Allowance: Approximately 200,000 yen per year
 - 5) A private office in the university building with a PC connected to the Internet and a laser printer
8. Qualifications:
 - 1) Native speaker of English, irrespective of nationality

- 2) MA in TESOL or related fields
- 3) Japanese proficiency at a daily conversation level

9. Date of Employment: April 1, 2018

10. Documentation to Be Submitted:

- 1) English curriculum vitae with a 45mm x 50mm photograph
- 2) A copy or a photocopy of the diploma (graduation certificate) by the highest academic institution you finished
- 3) A list of publications
- 4) Copies or photocopies of two major research articles and their summaries
- 5) A letter of recommendation (written either in English or in Japanese)
- 6) A CD, cassette tape, mini DV Cassette (DVC) or Realplayer compatible file recording, up to five minutes in length, introducing your teaching methods

11. Deadline:

Send all documents of application and the recording so that they reach the university by November 30, 2017

12. Send Your Application to:

Soumukikaku-ka
University of Nagasaki, Siebold
1-1-1 Manabino, Nagayo-cho
Nishisonogi-gun
Nagasaki-ken 851-2195
Japan

13. Inquiries:

Professor Kentaro Yamada
Department of International and Media Studies,
University of Nagasaki, Siebold
e-mail: k-yamada@sun.ac.jp

14. Others:

- 1) Applicants on the recruiting short list are expected to come to the university for an interview and give a demo class. Domestic travel cost will be reimbursed.
- 2) Application materials will not be returned.